

Statement of Cooperation

Cooke County Library and North Central Texas College Library endeavor to cooperate in serving the citizens of Cooke County and the students of North Central Texas College. However, since neither library attempts to duplicate the collection of the other and since each library has different purposes for existing and different goals, the two collections inevitably contain different materials.

Therefore, in order to make both collections accessible to the citizens of Cooke County and the students of North Central Texas College, the libraries agree to the following:

1. Students of North Central Texas College who are permanent residents of Cooke County are eligible to use and check out materials from Cooke County Library in accordance with that library's established policies and procedures.
2. Any resident of Cooke County who is eighteen (18) years of age or older is eligible to use and check out materials from North Central Texas College Library in accordance with that library's established policies and procedures.
3. Students of North Central Texas College who are not permanent residents of Cooke County are eligible to check out materials belonging to Cooke County Library, with the exception of audiovisual equipment and/or programs, periodicals, genealogical materials, reference materials, microforms, and other items designated by Cooke County Library, when they meet the following conditions:
 - 3.1.1. The student shall present a valid, current TexShare card issued by North Central Texas College Library.
 - 3.1.2. The student shall present a valid, current identification card from North Central Texas College.
 - 3.1.3. The student shall agree to observe the circulation policies of Cooke County Library with regard to date due.
 - 3.1.4. The student shall agree to observe the fine policy established by Cooke County Library for any items returned late to Cooke County Library.
 - 3.1.5. The student shall agree to observe the fee policy established by Cooke County Library for any Cooke County Library materials that the student does not return or for any Cooke County Library materials that the student returns in a damaged condition.
4. Upon notification from the Director of Cooke County Library that a North Central Texas College student who is not a permanent resident of Cooke County has an overdue book and/or a library fine of one dollar (\$1) or more, North Central Texas College Library shall place a hold on the circulation and permanent academic record of that student. The staff at the Cooke County Library shall notify North Central Texas College Library staff members when the circulation record has been cleared and the hold on the student's record will be removed.
 - 4.1.1. For any lost or damaged-beyond-repair library materials which were not paid by North Central Texas College students who are not permanent residents of Cooke County, the following shall apply:
 - 4.1.1.1. By the end of October of each year, the Director of Library Services at North Central Texas College, upon receipt of an itemized listing, shall remit

payment in the amount paid by Cooke County Library to acquire the item, plus applicable processing fees, or the amount of the current replacement price, if listed in *Books In Print* or any other reputable acquisitions source, for any lost or damaged-beyond-repair library materials in which payment was not received by the student.

4.1.1.2. If any lost Cooke County Library materials for which North Central Texas College Library has made payment are subsequently returned to Cooke County Library, the purchase amount for the item or items shall be refunded or credited to North Central Texas College. By October 1st of each year, Cooke County Library will notify North Central Texas College Library of the refund or credit amount.

5. By October 1st of each year, Cooke County Library and North Central Texas College Library shall exchange circulation statistics indicating the total number of items circulated to TexShare patrons of the other library.
6. Both Cooke County Library and North Central Texas College Library are participants in the TexShare Card program provided through the Texas State Library and Archives Commission and have agreed to the provisions of this program. Should either Cooke County Library or North Central Texas College Library cease participation in the TexShare Card program, the other library will be notified of this change in status.
7. The Directors of Cooke County Library and North Central Texas College, or their designated representatives, shall meet annually to review, to evaluate, and to modify this agreement, as needed.
8. This Statement of Cooperation supersedes any previous Statement of Cooperation.

Jennifer L. Johnson-Spence
Jennifer L. Johnson-Spence
Director
Cooke County Library

M. Diane Roether
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Director of Library Services
North Central Texas College

Date Signed: June 2, 2008

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